



## **Romsey Amateur Operatic and Dramatic Society Child Protection Policy for Hirers and Users of the Plaza Theatre**

**Hirers of the Plaza Theatre are required to sign a form indicating that they have read and understood the following:**

A major part of RAODS responsibility for young people in our Theatre is to ensure their safety and well-being at all times. To help us do this effectively we have implemented a Child Protection policy which is designed to protect all the children who take part in activities within the Plaza Theatre.

### **Child Protection Policy Statement**

RAODS who own the Plaza Theatre are committed to creating and maintaining the safest possible environment for children and young people involved in any activities and opportunities within its building.

### **We do this by:**

- Recognising that all children have the right to freedom from abuse.
- Ensuring that all hirers have registered chaperones holding current Enhanced Criminal Record Certificates, who accept responsibility for helping to prevent the abuse of children in their care.
- Responding swiftly and appropriately to all risk, suspicions or allegations of abuse, and providing parents and children with the opportunity to voice any concerns they may have.
- Appointing a Child Protection Officer (Mrs Lynette Butcher) who will take specific responsibility for child safety and act as the main point of contact for parents, children and outside agencies.
- Ensuring access to confidential information is restricted to the Child Protection Officer or the appropriate external authorities.
- Reviewing the effectiveness of our Child Protection Policy annually.

### **Young people should ensure that they:**

- Always report to the designated adult, chaperone named by the hirer every time they enter or leave the building.
- Always ensure that they change in the designated areas with a registered chaperone on site. Named by the hirers.
- Always tell the designated adult, chaperone if you are involved in an accident.
- Always tell their parents, registered chaperone or the Child Protection Officer if they have, or witness, any problems.

### **Parents should ensure that they:**

- Always bring their children to the Plaza Theatre and ensure they leave them with a allocated responsible adult eg. Director, Chaperone.
- Always ensure that they come into the building to collect their children after any event and inform the responsible allocated adult that they are taking their child.
- Have completed an information sheet in case of an emergency for contact use for every show.

If you have any concerns please contact the Child Protection Officer for RAODS and the Plaza Theatre, Mrs Lynette Butcher 01794 502173. Alternatively, speak with the organiser who has hired the Plaza Theatre.